



POLICY ON HIRING PERSONNEL WITH DISABILITIES

Trattoria Timone is committed to practicing fair and equitable hiring standards and equal opportunity for all individuals who are interested in working at our restaurant.

Trattoria Timone in no way condones or tolerates pre-screening of any applicants based on preferences related to race, sex, disability or other *Code* ground, stated in section 23(4) of the *Code*.

Our aim is to hire all candidates by following a process that focuses on each candidate's ability to perform the essential job duties. We are always happy to adjust work conditions to assist candidates who have disabilities but are fully able to do the job tasks efficiently, by removing barriers, and offering accommodations that are recommended by their health practitioner. We welcome the use of assistive devices for employees with a disability to help with mobility. We are happy to assist with accommodations to ensure a safe and pleasant working environment.

Trattoria Timone takes pride in hiring a diverse team of employees who have a wide range of talents and strengths, regardless of race, gender, or disability. We understand that all employees are equally special and valued.

We believe in promoting from within whenever possible. If a position opens up a different area within the restaurant it is posted and the opportunity is opened up for current employees who may be interested in applying. All employees who wish to apply are encouraged.

Trattoria Timone bases hiring decisions fully on the candidate's skills and qualifications for the position. We will not tolerate any decisions that go against the rights of human beings or any decisions based on race, sex, disability or other.

Trattoria Timone makes every effort to stay up to date on all new legislation and laws regarding fair and equitable hiring standards, and understands laws are constantly changing and in turn we perform reviews of our documentation and update our policies and documentation regularly as this is always a work in progress, and the diverse needs of persons with disabilities are ever changing.